

International Project Management – from Theory to Practice



From the generation of the first project ideas to the successful implementation of projects in intercultural and multidisciplinary teams, the work of researchers and project managers involves a wide range of challenges. IncoNet EaP (STI International Cooperation Network for Eastern Partnership Countries) is running a winter school for young researchers and project managers from the Eastern Partnership Countries, EU Member States and Associated Countries of the EU who are active in the field of "energy efficiency". The aim of the training is to learn more about project management processes in international scientific projects particularly related to Horizon 2020 cooperative projects.

Course aim

In a nutshell, the IncoNet EaP winter school will offer tips on:

- finding information on Horizon 2020 funding
- preparing successful Horizon 2020 project proposals
- managing projects with international research teams

The main objectives of the winter school are to provide the participants an insight into:

- the aims, structure and participation rules of Horizon 2020, the EU Framework Programme for Research and Innovation;
- the policy objectives, trends and instruments of international RTDI cooperation;
- how project cycle management works;
- how projects are planned;
- how a project should be designed;
- how project proposals are evaluated;
- project management processes and tools;
- dissemination and capitalisation of results including ethical issues.

Date and location:
21st - 25th November 2016
Vienna/Austria



Target group

Invitations will be sent to short-listed applicants from the IncoNet EaP summer school.

These are early-stage researchers and research project managers from EaP Countries (Armenia, Azerbaijan, Belarus, Georgia, Moldova and Ukraine) EU Member States and Associated Countries (for a list of associated countries under Horizon 2020 please visit this [link](#)). They are well embedded in stable research teams of institutions in their own countries and interested in EaP-EU/AC research cooperation as well as willing to develop their ability in managing projects and cooperating within projects funded by the Horizon 2020 and other research programmes open for EaP-EU/AC research cooperation.

Early-stage researchers and research project managers active in the field of “energy efficiency” who are interested in participating in Horizon 2020 in the pillar “societal challenges” ([Secure, Clean and Efficient Energy](#)) are to the winter school.

Age limit

There is no age limit. However, young researchers and project managers (younger than 35 years) and early-stage researchers and project managers (max. 10 years after graduation from first degree) are especially invited.

Language

The winter school will be held in English.

Study load

Approximately 40 hours

Preliminary programme

The programme of the winter school is designed in a way to enhance the cooperation between EU/AC and EaP researchers through applying a diverse set of training methods (presentations by experienced practitioners and research peers, interactive discussion sessions, group work, and several social events).

The preliminary programme can be found at <https://www.zsi.at/de/object/event/4254/>.

Fees

Participation in the winter school is free of charge.



Refunding of costs and organisation of travel

Costs for accommodation (incl. breakfasts) for the whole week, travel, visa and two common dinners will be covered.

- **Accommodation:** A hotel near the venue of the winter school will be booked and paid for by the organisers for a maximum of 6 nights.
- **Travel:** Participants need to make their own travel arrangements. Costs will be reimbursed after the actual travel. Only economy tickets (2nd class) can be refunded. The actual travel costs will be reimbursed by the respective IncoNet EaP partner from EaP countries after receipt of the original receipts and travel documents from the participants. The travel costs will be reimbursed up to a maximum of €500 per participant. The reimbursement process will be managed by the local project partners.
- **Visa:** Participants who will need a visa will get a letter of acceptance by regular mail. This letter can be used for the visa application procedure.
- **Vienna public transport:** Participants will receive a pre-paid weekly pass for Viennese public transport on the first day of the winter school.

About IncoNet EaP

The IncoNet EaP project aims to support the advancement of the bi-regional STI (Science, Technology, and Innovation) policy dialogue between the EU Member States and Associated Countries and the Eastern Partnership Countries, with an explicit focus on the societal challenges that have been identified to be of mutual interest for the two regions, namely climate change, energy and health.

Want to know more about the activities of IncoNet EaP? Visit: <http://www.inco-eap.net/>

The IncoNet EaP winter school is organised by:

Contact for further information



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