



5th Annual Forum Meeting

Building Strong Partnerships with the Private Sector for Better Jobs and Inclusion

9 – 10 February 2009, Vienna, Austria

General information

Participants:

200 participants from OECD Members and non-members countries, including:

- partnership practitioners and managers;
- partnership members from government, business and civil society;
- representatives of business and trade unions;
- community organisation/NGO and
- policy-makers.

Working language:

English

Date:

9 – 10 February 2009

Location:

Austria Trend Hotel Savoyen Vienna

Rennweg 16

1030 Vienna, Austria

Tel: + 43 -1- 206 33-0

Fax: + 43 -1- 206 33-9210

e-mail: savoyen@austria-trend.at

<http://www.austria-trend.at/sav/>

(Please see map below)

Registration:

Due to the limited number of places, we kindly advise you to register via <http://registration-5th-forum-meeting.zsi.at> as soon as possible and not later than **12 January 2009**. Registration is recorded in order of arrival.

Travel, accommodation costs and visa fees are covered by participants themselves.

How to get to the Austria Trend Hotel Savoyen Vienna:

The Austria Trend Hotel Savoyen Vienna is located right next to the park of Palais Belvedere.

From Vienna airport:

Please follow the signs in the arriving hall for CAT, bus, S-Bahn or taxi. Indicated prices are not guaranteed!

- City Airport Train (CAT) fee: EUR 9.- (one way)
- Bus service (Vienna Airport lines), fee: EUR 6.- (one way)
- S-Bahn service, fee: EUR 3.- (one way)
- Estimated taxi fare: EUR 33.- (one way)

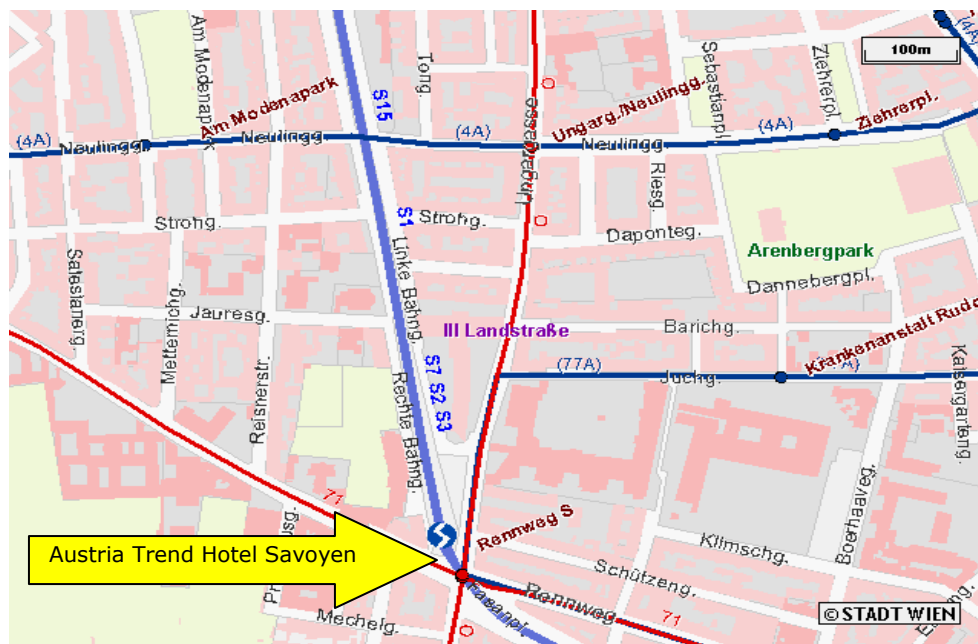
Public Transport within Vienna:

Subway Station and Tram

- U4 Karlsplatz and tramway 71 and 0

Train Station

- Rennweg



Visas:

All attendees should verify whether or not any visa requirements exist for the entry to Austria, and where applicable they should begin visa procedures as soon as possible. If you have a visa requirement, we kindly ask that upon registering you send to us a request letter (download: <http://www.oecd.org/cfe/leed/forum/partnerships>). The letter can be sent by e-mail (with electronic signature) to **machacova@forum.zsi.at**, by post or via fax +43 / 1 / 49 50 442 – 40.

After receiving the request letter, the organising institution (Centre for Social Innovation) will issue a letter addressed to the respective Austrian embassies/consulates informing them about your invitation to the Fifth Forum Meeting. In addition, an e-copy of the letter will be sent to you by e-mail. In order to receive your visa on time, please then contact the nearest Austrian Embassy / Consulate in charge. Please consider visa applications can take several weeks.

For further information on visa, please contact:

Jana Machačová, Forum Office at ZSI (Centre for Social Innovation)
A - 1150 Wien / Vienna, Linke Wienzeile 246
Tel.: +43 / 1 / 49 50 442 - 48
Fax: +43 / 1 / 49 50 442 - 40
e-mail: machacova@forum.zsi.at
<http://www.zsi.at>; <http://www.oecd.org/cfe/leed/forum/partnerships>

Hotels:

The organisers pre-reserved accommodation in several hotels close to the event. Please find a list of hotels offering a special conference rate below. We kindly ask to book your accommodation no later than **12 January 2008** (key word: OECD LEED Forum). Bookings should be made directly at the hotel.

Please note that the conference organisers do not organise or book any travelling / accommodation and do not cover any travel or accommodation costs.

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Rennweg 16
1030 Vienna, Austria
Tel: + 43 -1- 206 33-0
Fax: + 43 -1- 206 33-9210
savoyen@austria-trend.at
<http://www.austria-trend.at/sav/>

Price: € 120.- (conference price for single room without breakfast)

For booking this hotel, the venue of the event, please use attached registration form.

**Imperial Riding School Vienna,
A Renaissance Hotel ******

Ungargasse 60
1030 Vienna, Austria
Tel: +43-1-711 75-0
Fax: +43-1-711 75 8143
<http://www.imperialrenaissance.com/>

Price: 120.- (conference price for single room incl. breakfast)

**For booking this hotel use the following link:
<http://www.marriott.com/hotels/travel/viese?groupCode=oececa&app=resvlink&fromDate=2/8/09&toDate=2/10/09>**

Note: Prices are not guaranteed. Further details should be requested directly at the hotel.

To find out more information about other accommodation possibilities, go to <http://info.wien.at/>.

Vienna Sporthotel****

Baumgasse 83
1030 Vienna, Austria
Tel: +43-1-798 8201-0
Fax: +43-1-798 8201-415
info@sporthotel-vienna.at
<http://www.vienna-sporthotel.at/>

Price: € 90.- / 110.- (conference price for single room / double room incl. breakfast)

NH Belvedere

Rennweg 12a
1030 Vienna, Austria
Tel: +43-1-206 11-180
Fax: +43-1-206 11-15
nhbelvedere@nh-hotels.com
<http://www.nh-hotels.com/>

Price: € 110.- (conference price for single room/double room without breakfast)

For further information on practical details, please contact:

Eva Rubik, Forum Office at ZSI (Centre for Social Innovation)

A - 1150 Wien / Vienna, Linke Wienzeile 246

Tel.: +43 / 1 / 49 50 442 - 64

Fax: +43 / 1 / 49 50 442 - 40

e-mail: rubik@forum.zsi.at

<http://www.zsi.at>; <http://www.oecd.org/cfe/leed/forum/partnerships>